

NON-CUNY PERMIT

This form may only be used for the purpose of obtaining permission from Queens College to take course(s) at a Non-CUNY (City University of New York) Institution. It is non-transferable and valid only for the term, host institution and course(s) noted below.

NAME: _____ ID #: _____
Last Name First Name

NON-CUNY "HOST" INSTITUTION: Theological Research Institute

Are you participating in Study Abroad Program: YES ___ NO ☒ COUNTRY: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

SIGNATURE: _____ DATE: _____

PLEASE SPECIFY THE YEAR AND SELECT APPLICABLE **TERM**.

YEAR: <u>2021</u>	<u> </u> SPRING	<u> </u> WINTER	<u> </u> FALL	<u> </u> SUMMER
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Will the term above be your LAST semester/session at Queens College? Yes ☐ No ☐ If yes, please inquire about GRADUATION.

- I. **ACADEMIC APPROVAL:** Each course must be evaluated and approved by the appropriate department advisor. The exact discipline and number of each course must be clearly noted on this form. The titles, sections or registration codes of the courses will not be accepted. A discrepancy will delay the posting of credits.

COURSE EVALUATION FORM - THIS SECTION MAY ONLY BE COMPLETED BY THE DEPARTMENT							
Host Institution			QC Equivalent			Faculty Signature	Date
Discipline	Course No.	Credits	Discipline	Course No.	Credits		
JEWISH PHILOSOPHY	301	3					

- II. **APPROVAL FOR GRADUATE STUDIES:** You must obtain the approval of the Dean of Graduate Studies. (Located in Kiely - Room 139A)

➤ Dean of Graduate Students: _____

Signature Date

- III. **APPROVAL FOR STUDENTS STUDYING ABROAD:** You must obtain the approval of the Director of the Study Abroad Program.
(Located in Kiely - Room 183)

The student whose name appears above has been accepted into the study abroad program indicated.

➤ Director of the Study Abroad Program: _____

Signature Date

- IV. **APPROVAL FOR MACAULAY HONORS COLLEGE STUDENTS:** You must obtain the approval of the Director (Honors Center, Room 102).

➤ Director of Macaulay Honors Program: _____

Signature Date

- V. **FINANCIAL AID APPROVAL:** If you expect to receive financial aid for the semester, you must speak with a Financial Aid Counselor to determine the college's policy with respect to inclusion of NON-CUNY coursework in determining eligibility for student aid. Inclusion of NON-CUNY coursework is possible only if the college agrees to enter into a consortium agreement with the NON-CUNY institution for this purpose and in that case, disbursement of financial aid is subject to proof of registration and certification of attendance from the NON-CUNY institution.

➤ CUNY Financial Aid Counselor: _____

Signature Date

☐ Check off here if you are not going to receive Financial Aid for the course(s) to be taken on permit.

- VI. **REGISTRAR APPROVAL:** You must obtain the approval of the Queens College Registrar to ensure that the Non-CUNY course(s) will be recorded on your transcript. You will be charged tuition and fees at the NON-CUNY institution. **This permit is not valid without the seal of the college.**

➤ Approved by: _____

Signature, Home College Registrar Date

Issuance of this permit does not guarantee a student's enrollment at a Non-CUNY Institution. If you wish to cancel this permit, please write a letter to the Registrar's Office informing us on the status of your permit.